



भारत सरकार  
GOVT. OF INDIA  
मुख्य आयुक्त का कार्यालय



Office of the Chief Commissioner  
केन्द्रीय माल, सेवा कर एवं केन्द्रीय उत्पाद शुल्क (सी.सी.ओ.)  
Central Goods, Service Tax & Central Excise (CCO)  
केन्द्रीय राजस्व भवन (एनेक्सी), वीर चन्द पटेल पथ, पटना -800 001  
Central Revenue Building (Annexe), Bir Chand Patel Path, Patna-800 001  
विद्युदावधिक डाक पहचान पता/Email: ccu-cexranchi@nic.in ☎ 0612-2504246

F.No.GCCO/II/3/TRAN/8/2024-DC/AC-O/o CC-CGST-ZONE-RANCHI Dated :- 02.02.2024

To,  
The Principal Commissioner/Commissioner.  
CGST & CX Commissionerates,  
Patna-I/Patna-II/Ranchi/Jamshedpur/  
Audit Patna/Audit Ranchi/Appeals Patna/Appeals Ranchi.

1601-1608

Sir,

**Sub:- Annual General Transfer 2024 - Option/Representation -Reg.**

In order to ensure timely completion of AGT 2024, it is requested to forward the representation of Group B & C officers in the following format:

Name/Designation / Date of Birth	Present place of posting	Choice of posting (CGST/Customs Commissionerates)	Reasons for choice of posting	ZTP Policy para under which covered	List of documents enclosed in support of representation

Officers who are due for rotation as per ZTP may also submit their representations.

All representations & self-attested supporting documents may be forwarded through proper channel to this office latest by **20.02.2024**, in hard copy as well as soft copy on e-mail id [etccoranchizonepatna@gmail.com](mailto:etccoranchizonepatna@gmail.com).

In case of receipt of insufficient number of representations for release in Customs side, FIFO (First-in-First-out) for those who are presently posted in CGST & CX Side will be applicable [as per para 7(ii) of ZTP, 2023].

Advance copy and submission of the representations after due date will not be entertained.

This issues with the approval of the Chief Commissioner, CGST & CX, Ranchi Zone, Patna.

Yours faithfully

*Signature*  
02-02-2024

(Sanjeev Rajan)  
Assistant Commissioner(CCO)  
CGST & CX Ranchi Zone Patna

1609-1614

Copy forwarded for information and necessary action to: -

1. The Chief Commissioner, Customs (P), Patna. It is requested to forward the list of Group 'B' & 'C' officers along with their HOP and representation, if any, presently posted in Customs side and likely to be repatriated to CGST Side on completion of their tenure or otherwise, positively in hard copy, duly signed by the competent authority, as well as in soft copy on mail id [etccoranchizonepatna@gmail.com](mailto:etccoranchizonepatna@gmail.com).
2. The Commissioner, Customs(P), Patna.
3. All Associations of CGST & CX, Ranchi Zone, Patna.
4. The Superintendent (IT), CCO, with request to upload the order on the zonal website.
5. PA to the Chief Commissioner, CGST & CX, Ranchi Zone, Patna.
6. Notice Board/Guard file.

Yours faithfully

(Sanjeev Rajan)

Assistant Commissioner(CCO)  
CGST & CX Ranchi Zone Patna